

APPENDIX 3 - GENERAL RISK ASSESSMENT

ESTABLISHMENT: Greenspaces	ROOM / AREA: Parks & Open Spaces	ACTIVITY/SITUATION: John Innes Park - Proposed closure of footpath to/from John Innes Recreation Ground during school hours
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HAZARDS IDENTIFIED		POPULATION WHICH MAY BE AFFECTED				POPULATION PARTICULARLY AT RISK				SEVERITY				LIKELIHOOD/ PROBABILITY				RISK RATING (1-16)
		EMP	C/S	CON	V/P	CRN	YPS	NEM	DIS	1	2	3	4	1	2	3	4	
1	Park access & egress - No ability to exit park via recreation ground and vice versa in the event of an emergency	x		x	x	x	x	x	x				x			x		12
2	Road safety concerns - use of Watery Lane & Church Path as alternative west-east route when park gates are closed; lack of any pavement in some sections of Watery Lane	x	x		x	x	x		x				x			x		12
3	Falls - site users climbing locked gates for purposes of access & egress	x	x	x	x	x	x						x			x		9
4	Increased risk of vehicular accidents - lack of direct traffic-free access between the two open spaces for operational staff & contractors	x		x									x		x			8
5																		
6																		

EMP=Employee, **C/S** = Client / Student, **CON** = Contractor, **V/P** = Visitor / Public, **CRN** = Children, **YPS** = Young Persons, **NEM** = New & Expectant Mothers, **DIS** = Disabled
SEVERITY: 1=Trivial, 2=Minor Injury, 3= Serious injury 4= Major Injury or Death **LIKELIHOOD:** 1=Remote, 2=Possible, 3=Probable, 4=Likely
RISK RATING: 1-4 - Continue with existing controls and regular ongoing monitoring. **5-8** - Requires attention ASAP to reduce rating and ongoing monitoring
9-12 – Requires immediate attention to bring the risk down to an acceptable level **13-16** – STOP! The risk is too high and not acceptable.

HAZARD NO.	PROPOSED CONTROL MEASURES (e.g. Procedures, supervision, training, safety signs and information, PPE etc.)
1	Install CCTV system to monitor gates and prevent & record incidents. Provide new, alternative access route between the two open spaces via Watery Lane

2	Provide new, DDA-compliant alternative access route between the two open spaces via Watery Lane, avoiding the narrow, blind section of the lane without pavements
3	Provide new, safe alternative access route between the two open spaces via Watery Lane. Provide suitable warning/advisory signage on gates
4	Driver skills training. Provide details of direct, alternative access routes to all drivers providing site support services
5	
6	

HAZARD NO.	(A)	ACTION PLAN ADDITIONAL /ONGOING CONTROL MEASURES REQUIRED				(B)	Action by when (DATE)	Action by whom (NAME)	Implemented/ reviewed (DATE)	
1		Review actual & near-miss incidents arising from gate closures with Rutlish School & local police					Ongoing	J. Turner	TBC, dependent upon proposal implementation date	
Page 32	COMPLETED BY:		Name	Jonathan Turner	Job title	Parks Technical Development Manager	Signature	J. Turner	Date	03/08/2016
	AUTHORISED BY:		Name	Doug Napier	Job Title	Greenspaces Manager	Signature	D. Napier	DATE:	04/08/2016
	REVIEW DATE:	03/08/2017	1 year from the date of the last control measure to be implemented OR more frequently if required (SEE GUIDANCE)							